

Read this Product Disclosure Sheet before you decide to participate in Takaful mySME.
 Please be sure to also read the general terms and conditions.

1. What is this product about?

This product provides a wide range of coverage to cover Small and Medium Enterprises (SMEs) business risks against Fire and other business needs. It is a highly flexible all-in-one plan that gives SMEs the freedom to customize a business protection to suit their financial conditions and needs.

The cover is available for all trades, businesses or professions for building with *Class 1A/1B and 2 Construction and occupation of risk categorize from hazard grade 1 to 4 only.

*Note:

Construction Class 1A	- External Walls	-	Constructed entirely of Brick
	Roof	-	Constructed entirely of non-combustible materials
Construction Class 1B	- External Walls	-	Partly Brick/Concrete Walls
	Roof	-	Partly constructed with non-combustible materials
Construction Class 2	- External Walls	-	Partly Brick/Concrete Walls or Open-sided sheds with non-combustible columns/ Open-sided sheds with wall(s) constructed of non-combustible materials and with non-combustible columns
	Roof	-	The external covering to be entirely of non-combustible materials

2. What are the Shariah concepts applicable?

This product applies the following Shariah concepts:

1. **Tabarru'** means donation for charitable purposes. Under this product, the participant donates a portion of the contribution to the General Takaful Fund (GTF) to help other participants.
2. **Wakalah** refers to a contract where a party, as principal authorizes another party as his agent to perform a particular task on matters that may be delegated, with or without the imposition of a fee. Under this product, the participant authorizes the company to manage the GTF and in return, the company will receive a wakalah fee.
3. **Qard** refers to a contract of lending money by a lender to a borrower where the latter is bound to repay an equivalent replacement amount to the lender. Under this product, the company will lend an amount of money to the GTF without interest if the GTF is in deficit.

3. What are the covers / benefits provided?

This product covers:

Section (A) - Basic Coverage

(1) Fire and Terrorism

Loss or damage to the property covered caused by Fire, Lightning, Domestic explosion or Terrorism. The covered property includes Buildings, Stock (raw materials, finished and unfinished goods, materials etc.) and Contents (plants & machinery, furniture, fittings and fixtures and office equipment and tools etc.).

The cover may also be extended to the following perils with an additional contribution.

- Aircraft Damage
- Earthquake and Volcanic Eruption
- Storm, Tempest
- Flood
- Explosion
- Impact Damage
- Bursting & overflowing of water tanks apparatus or pipes
- Electrical Installation Clause B
- Bush/Lalang Fire
- Subsidence and Landslip
- Spontaneous Combustion
- Riot, Strike and Malicious Damage
- Damage of Falling Tress or Branches and objects therefrom
- Cold Storage / Incubator Clause B

Total Sum Covered should not exceed RM50,000,000 for both Section (A) and Section (B)1.

Section (B) - Optional Coverage:

- 1) Fire Consequential Loss**
Covers loss of gross profit due to reduction in turnover and increased cost of working expenses following interruption at your business premises by perils covered under Fire.
Total Sum Covered for Fire Consequential Loss should not exceed the sum covered under Fire (Section A (1)) and the combination of both Section A(1) and B(1) should not be more than RM 50,000,000.
- 2) All Risks**
Covers loss or damage on all plant, machinery, mechanical equipment and apparatus as well as all fixed office machine and equipment on your premise due to fire, theft and accidental damage.
Maximum Total Sum Covered for this Section is limited to RM 2,000,000.
- 3) Burglary**
Covers loss or damage as a result of theft consequent upon forcible entry including armed robbery and hold-up into your premise.
Maximum Total Sum Covered for this Section is limited to RM 2,000,000.
- 4) Fidelity Guarantee**
Covers direct financial loss due to an act of fraud or dishonesty committed by any of your employees.
Maximum Total Sum Covered for this Section is limited to RM 500,000.
- 5) Equipment All Risks**
Covers loss or damage to the equipment and its accessories or spare parts whilst thereon due to accidental collision, overturning, fire external explosion, lightning, burglary or theft.
Maximum Total Sum Covered for this Section is limited to RM 2,000,000.
- 6) Money**
Covers loss of money whilst in transit or in the premise by any cause including repair to the locked safe, strongroom or other depository where the money is kept.
Maximum Total Sum Covered for this Section is limited to RM 500,000 for Money in Transit and Money in Premises respectively.
- 7) Plate Glass**
Covers loss due to breakage or damage to the installed plate glass at your premise.
Maximum Total Sum Covered for this Section is limited to RM 2,000,000.
- 8) Group Personal Accident**
Covers compensation of up to 12 employees or the actual number of employees whichever is lower for accidental bodily injury subject to:
(a) Maximum sum covered per person is limited to RM50,000.
(b) Maximum Total Sum Covered for this Section is limited to RM600,000 only.
- 9) Machinery Breakdown**
Covers any unforeseen and sudden physical loss or damage to the plant, machinery and mechanical equipment from causes such as defects in casting and material, faults, design, faults at workshop or in erection, bad workmanship, lack of skill, carelessness, shortage of water of boilers or physical explosion.
Maximum Total Sum Covered for this Section is limited to RM 2,000,000.
- 10) Electronic Equipment**
Covers loss or damage to your computers and other electronic equipment and it applies whether the items are at work or at rest or being dismantled for the purposes of cleaning, overhauling or being shifted within the premises.
Maximum Total Sum Covered for this Section is limited to RM 2,000,000
- 11) Employer's Liability**
Covers your legal liability to employees for occupational bodily injury whilst under your employment.
Maximum Total Sum Covered for this Section is limited to RM 1,000,000
- 12) Public Liability**
Covers your legal liability to third parties in respect of accidental bodily injury or property damage due to your employee or your negligence.
Maximum Limit of Liability for this Section is limited to RM 1,000,000 for any one occurrence and unlimited during Period of Takaful.
- 13) Product Liability**
Provides indemnity to manufacturer, distributor or supplier of products against the legal liability for bodily injury or property damage to a third party caused by defective products supplied or marketing misrepresentation. Only selected occupation is granted cover and the maximum limit of indemnity for this Section is up to RM 1,000,000 for any one occurrence and unlimited during Period of Takaful.
- 14) Goods in Transit**
Covers loss or damage to the goods during the course of transit by Land conveyance as provided in the Inland Transit (All Risk) Clause.
Maximum Total Sum Covered for this Section is limited to RM 300,000 per carrying.

4. How much contribution do I have to pay?

The total annual contribution that you have to pay depends on the benefits coverage and sum covered that you have selected.

5. What are the fees and charges that I have to pay?

Type	Amount
Wakalah Fees	55% of contribution of which: - Commission – 15% - Other expenses – 40%
Stamp Duty	RM10.00
Service Tax	6% of the contribution paid

6. What are some of the key terms and conditions that I should be aware of?

Some of the key terms and conditions that you should be aware of are:

- **Duty of disclosure - Non-Consumer Takaful Contract**

Pursuant to Paragraph 4(1) of Schedule 9 of the Islamic Financial Services Act 2013, if you are applying for this takaful for a purpose related to your trade, business or profession, you have a duty to disclose any matter that you know to be relevant to our decision in accepting the risks and determining the rates and terms to be applied and any matter a reasonable person in the circumstances could be expected to know to be relevant, otherwise it may result in avoidance of your contract of takaful, refusal or reduction of your claim(s), change of terms or termination of your contract of takaful. The above duty of disclosure shall continue until the time your contract of takaful is entered into, varied or renewed with us. You also have a duty to tell us immediately if at any time after your contract of takaful has been entered into, varied or renewed with us any of the information given in the Proposal Form (or when you applied for this takaful) is inaccurate or has changed.

- You must ensure that your property is covered at the appropriate amount, either on:

- a. **Market value basis** - we will pay the cost of repairing the damaged property less the amount for wear, tear and depreciation.
- b. **Reinstatement value basis** - we will pay the full cost of repairing the damaged property without any deduction being made for wear, tear or depreciation provided that the sum covered is adequate to cover the total cost of reinstating the property.

- **Under coverage** - you must ensure that the sum covered is adequate, otherwise, average condition will apply for under coverage at the time of loss. You shall be considered as covering for yourself the difference and shall bear the rateable proportion of the loss accordingly.

- You should take all reasonable precautions for the safety of the property covered.

- **Excess** - is the amount of loss that you have to bear in the event of a claim.

Note:

The above list is non-exhaustive. Please refer to your certificate for the full list of terms and conditions under this product.

7. What are the major exclusions under this product?

This product does not cover certain losses, such as:

- i) Perils unless it is extended and additional contribution is paid
- ii) War, civil war and any act of terrorism (except for the Terrorism cover granted under Section A(1))
- iii) Radioactive and nuclear energy risks
- iv) Date Recognition
- v) Property damage to data or software
- vi) Any other events prohibited by Shariah principles

Note:

The above list is non-exhaustive. Please refer to the certificate for the full list of exclusions under this product.

8. Can I cancel my certificate?

Yes, you may cancel your certificate by giving written notice to us. Upon cancellation, you are entitled to a partial refund of the contribution paid provided no claim has been made during the current period of takaful.

9. What do I need to do if there are changes to my contact details?

It is important that you inform us of any changes in your contact details to ensure that all correspondences reach you in a timely manner.

10. Where can I get further information?

Should you require additional information about Takaful mySME, you can contact us or any of our branches or our intermediaries or visit our website at www.takaful-malaysia.com.my.

If you have any queries, please contact us at:

Customer Service Unit (CSU)

Syarikat Takaful Malaysia Am Berhad [201701032316 (1246486-D)],

Menara Takaful Malaysia,

No. 4, Jalan Sultan Sulaiman,

50000 Kuala Lumpur.

P.O. Box 11483,

50746 Kuala Lumpur.

Tel: 1-300 88 252 385

Fax: 603 - 2274 0237

Email: csu@takaful-malaysia.com.my

Website: takaful-malaysia.com.my

11. Other similar types of takaful cover available.

Please refer to our branches or intermediaries for other similar types of cover available.

IMPORTANT NOTE:

YOU MUST ENSURE THAT YOUR PROPERTY IS COVERED AT THE APPROPRIATE AMOUNT. YOU SHOULD READ AND UNDERSTAND THIS PRODUCT AND DISCUSS WITH OUR INTERMEDIARIES OR CONTACT US DIRECTLY FOR MORE INFORMATION.

Syarikat Takaful Malaysia Am Berhad is licensed under the Islamic Financial Services Act 2013 and regulated by Bank Negara Malaysia.

The information provided in this disclosure sheet is valid as at 1 August 2020.