

# ADMINISTRATIVE DETAILS

For the 40<sup>th</sup> Annual General Meeting ("AGM") of Syarikat Takaful Malaysia Keluarga Berhad ("Takaful Malaysia Keluarga")

|              |  |
|--------------|--|
| <b>Date</b>  | : Wednesday, 21 May 2025   |
| <b>Time</b>  | : 10:00 a.m.   |
| <b>Venue</b> | : Dewan Ahmad Mohamed Ibrahim, 5 <sup>th</sup> Floor, Annexe Block, Menara Takaful Malaysia<br>No. 4, Jalan Sultan Sulaiman, 50000 Kuala Lumpur. |

## **PARKING**

1. Takaful Malaysia Keluarga provides free parking ONLY at Menara Takaful Malaysia. However, number of parking bays available is on first come first served basis and subject to availability.
2. Please ensure you validate your parking ticket at the parking counter before exiting.

## **REGISTRATION**

1. Registration will start at 8:00 a.m. and will remain open until the conclusion of the AGM or such time as may be determined by the Chairman of the meeting.
2. Please read the signage to ascertain the registration area to register yourself for the meeting and join the queue accordingly.
3. Please produce your original MyKad/Identity Card ("IC") or Passport (for foreigners) to the registration staff for verification and ensure you collect your MyKad/IC or Passport thereafter.
4. Upon verification and successful registration, you will be given:-
  - (a) Identification wristband which will be provided at the registration counter.
  - (b) Special QR code will be generated for shareholders, proxies, authorised representatives and attorneys to scan and access to the e-poll system using own smartphone/tablet.
5. If you are attending the AGM as a shareholder as well as a proxy, you will be registered once and will only be given one identification wristband. No person will be allowed to enter the meeting hall without a wristband.
6. There will be no replacement in the event that you lost or misplaced identification wristband.
7. After registration, please vacate the registration area immediately and proceed to the meeting hall.
8. No person will be allowed to register on behalf of another person even with the original IC of that other person.
9. The registration counter will handle only verification of identity and registration. If you have any enquiry, please proceed to the Help Desk located next to the registration counter.

## **VOTING PROCEDURE**

1. The voting procedure will be conducted by poll in accordance with Paragraph 8.29A of Bursa Malaysia Securities Berhad's ("Bursa Malaysia") Main Market Listing Requirements. The Company appointed Boardroom Share Registrars Sdn. Bhd. ("Boardroom") as the "Poll Administrator" to conduct the poll by way of electronic voting ("e-voting") and SKY Corporate Services Sdn. Bhd. as the "Scrutineers" to verify and validate the poll results.
2. For purposes of this AGM, e-voting may be carried out. Please follow the instructions given for the e-polling process.

## **LODGEMENT OF FORM OF PROXY**

1. If you are unable to attend the AGM in person and wish to appoint the Chairman of the AGM as your proxy to vote on your behalf, the instrument appointing proxy(ies) may be made in the following manner not less than twenty-four (24) hours before the time for holding the AGM or any adjournment thereof:-

- (a) In hardcopy form

Deposit at the office of Share Registrar of the Company, Boardroom Share Registrars Sdn. Bhd. at 11<sup>th</sup> Floor, Menara Symphony, No. 5 Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan. Any alteration to the Form of Proxy must be initialled.

- (b) By electronic means  
(Please follow the following steps below)

### **For Individual/ Corporate Shareholders**

- i. Log in to <https://investor.boardroomlimited.com>
- ii. Select "**Syarikat Takaful Malaysia Keluarga Berhad 40<sup>th</sup> Annual General Meeting**" from the list of Meeting Event(s) and click "**Enter**".
- iii. Click "Submit eProxy Form".
- iv. For Corporate Shareholders, select the company you would like to represent (if more than one).  
(*Boardroom Smart Investor Portal now facilitates registration of Corporate Shareholders*).
- v. Enter your CDS account no. and number of shares held. Read and accept General Terms and Conditions by clicking "Next".
- vi. Then, insert your proxy details and voting instructions. If you wish your proxy(ies) to act upon his/her discretion, please indicate "Discretionary".
- vii. Review and confirm your proxy(ies) appointment and click "Next".
- viii. Download or print the eProxy form as acknowledgement.

### **For Authorised Nominees and Exempt Authorised Nominees**

- i. Log in to <https://investor.boardroomlimited.com>
- ii. Select "**Syarikat Takaful Malaysia Keluarga Berhad 40<sup>th</sup> Annual General Meeting**" from the list of Meeting Event(s) and click "**Enter**".
- iii. Click "Submit eProxy Form".
- iv. Select the company you would like to represent (if more than one).
- v. Proceed to download the file format for "Submission of Proxy Form".
- vi. Prepare the file for the appointment of proxy(ies) by inserting the required data.
- vii. Proceed to upload the duly completed Proxy Appointment file.
- viii. Review and confirm your proxy(ies) appointment(s) and click "Submit".
- ix. Download or print the eProxy form as acknowledgement.

## **REVOCATION OF PROXY**

If you have submitted your Form of Proxy prior to the AGM and subsequently decide to appoint another person or wish to participate in the AGM yourself, please write in to [bsr.helpdesk@boardroomlimited.com](mailto:bsr.helpdesk@boardroomlimited.com) or via electronic means (as the case may be) to revoke the earlier appointed proxy(ies) at least twenty-four (24) hours before the AGM or proceed to Help Desk Counter on the AGM day for proxy revocation. Upon revocation, your proxy(ies) will not be allowed to participate in the AGM. In such event, you should inform your proxy(ies) accordingly.

## **RECORDING OR PHOTOGRAPHY AT 40<sup>TH</sup> AGM**

No screen recording or any other form of recording or photography of the AGM's proceedings is allowed without prior written permission of the Company.

## **GIFT POLICY**

There will be **NO DISTRIBUTION** of door gifts for shareholders/proxies who join or participate in the AGM.

## **2024 INTEGRATED ANNUAL REPORT – GO DIGITAL & PAPERLESS**

1. As part of our commitment to sustainable practices, 2024 Integrated Annual Report can be downloaded from our website at [www.takaful-malaysia.com.my](http://www.takaful-malaysia.com.my) under Investor Relations as well as Bursa Malaysia's website at [www.bursamalaysia.com](http://www.bursamalaysia.com) under Company Announcements. There will be **NO DISTRIBUTION** of 2024 Integrated Annual Report during the meeting.
2. If you wish to request for the printed copy of 2024 Integrated Annual Report, please forward your request by completing the Request Form provided by us.

## **ENQUIRY**

For enquiries on the voting procedure and e-polling process, please refer to Boardroom during office hours (Monday to Friday from 8:30 a.m. to 5:30 p.m.):

Help Desk

Boardroom Share Registrars Sdn. Bhd.

Telephone No. : +603-7890 4700

Email : [bsr.helpdesk@boardroomlimited.com](mailto:bsr.helpdesk@boardroomlimited.com)

## **PERSONAL DATA PROTECTION CONSENT**

The processing of your personal data is subject to Takaful Malaysia Keluarga's Privacy Notice, as published on its website.

# NOTICE OF 40<sup>TH</sup> ANNUAL GENERAL MEETING

**NOTICE IS HEREBY GIVEN** that the **FORTIETH ("40<sup>th</sup>") ANNUAL GENERAL MEETING ("AGM")** of **SYARIKAT TAKAFUL MALAYSIA KELUARGA BERHAD ("Takaful Malaysia Keluarga" or "Company")** will be held at Dewan Ahmad Mohamed Ibrahim, 5<sup>th</sup> Floor, Annexe Block, Menara Takaful Malaysia, No. 4, Jalan Sultan Sulaiman, 50000 Kuala Lumpur on Wednesday, 21 May 2025, at 10:00 a.m. for the following purposes:-

## AS ORDINARY BUSINESS

1. To receive the Audited Financial Statements for the financial year ended 31 December 2024, together with the reports of the Directors and Auditors thereon. (See Explanatory Note 2[i])
2. To re-elect the following Directors who are retiring by rotation in accordance with Rule 74 of the Company's Constitution and being eligible, have offered themselves for re-election:-
  - (i) Dato' Mustaffa Ahmad (Resolution 1)
  - (ii) Puan Ch'ng Sok Heang (Resolution 2)
3. To re-elect the following Directors who are retiring in accordance with Rule 83 of the Company's Constitution and being eligible, have offered themselves for re-election:-
  - (i) Datuk Syed Hamadah Syed Othman (Resolution 3)
  - (ii) Puan Azizah Ali (Resolution 4)
4. To approve the payment of Non-Executive Directors' fees of up to RM3,648,700 for Takaful Malaysia Keluarga and its subsidiary companies ("Takaful Malaysia" or "Group") from this AGM of the Company until the next AGM of the Company. (Resolution 5)
5. To approve the payment of Non-Executive Directors' benefits of up to RM543,400 for the Group from this AGM of the Company until the next AGM of the Company. (Resolution 6)
6. To reappoint Messrs. PricewaterhouseCoopers PLT as the Auditors of the Company for the financial year ending 31 December 2025 and to authorise the Directors to fix their remuneration. (Resolution 7)

## AS SPECIAL BUSINESS

7. Ordinary Resolution - Proposed Shareholders' Mandate for Recurrent Related Party Transactions of Revenue or Trading Nature with Lembaga Tabung Haji and its subsidiaries ("LTH Group").

"THAT, subject to compliance with the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, Companies Act 2016, the Constitution of the Company and all other applicable laws, rules, regulations and guidelines, approval be and is hereby given to the Company and its subsidiaries ("Takaful Malaysia" or "Group") to enter into Recurrent Related Party Transactions of revenue or trading nature with LTH Group which are necessary for the day-to-day operations of Takaful Malaysia as set out in Section 2.3 of the Circular to Shareholders dated 16 April 2025, provided that:-

- (a) the transactions are in the ordinary course of business and are on terms which are not more favourable to the related parties than those generally available to the public and on terms not to the detriment of the minority shareholders of the Company;

- (b) the transactions are made at arm's length and on normal commercial terms; and
- (c) disclosure will be made in Integrated Annual Report with breakdown of the aggregate value of transactions conducted pursuant to the mandate during the financial year.

AND THAT such authority shall commence immediately upon the passing of this resolution and shall continue to be in force until:-

- (a) conclusion of the next AGM of the Company, at which time it will lapse, unless by a resolution passed at the meeting, the authority is renewed;
- (b) expiration of the period within which the next AGM after the date that it is required to be held pursuant to Section 340(2) of the Companies Act 2016 (but shall not extend to such extension as may be allowed pursuant to Section 340(4) of Companies Act 2016); or
- (c) revoked or varied by resolution passed by the shareholders in a general meeting,

whichever is earlier."

(Resolution 8)

8. Ordinary Resolution – Proposed Authority to Issue and Allot Shares Pursuant to Sections 75 and 76 of the Companies Act 2016.

"THAT pursuant to Sections 75 and 76 of the Companies Act 2016 and subject to the Constitution of the Company, the Main Market Listing Requirements of Bursa Malaysia Securities Berhad ("Bursa Securities") and approvals of the relevant governmental/regulatory authorities, where such approval is required, the Directors be and are hereby empowered to issue and allot shares in the Company from time to time, at such price, upon such terms and conditions, to such persons and for such purposes as the Directors may in their absolute discretion deem fit PROVIDED THAT the aggregate number of shares to be issued does not exceed ten per centum (10%) of the total number of issued shares (excluding treasury shares) of the Company for the time being and that such authority shall continue to be in force until the conclusion of the next annual general meeting of the Company, AND THAT the Directors be authorised to do all such things as they deem fit and expedient in the best interest of the Company to give effect to issuance of new shares under this resolution including making such applications to Bursa Securities for the listing of and quotation for additional shares so issued on Bursa Securities pursuant to this resolution."

(Resolution 9)

9. Ordinary Resolution - Renewal of Authority for Directors to Allot and Issue New Ordinary Share in Respect of the Dividend Reinvestment Plan ("DRP Shares")

"THAT pursuant to DRP as approved by shareholders at Extraordinary General Meeting held on 17 October 2024 and approvals of relevant governmental/regulatory authorities, where such approval is required, approval be and is hereby given to the Board to allot and issue such number of DRP Shares from time to time as may be required to be allotted and issued, upon the terms and conditions and to such persons as the Board may, in its absolute discretion, deem fit or expedient, and in the best interest of the Company PROVIDED THAT the issue price of DRP Shares, which will be determined by the Board on the price fixing date to be determined and announced ("Price Fixing Date"), shall be fixed by the Board at a price of not more than a 10% discount to the five-day volume weighted average price ("VWAP") of Takaful Malaysia Keluarga's Shares immediately before the Price Fixing Date. The five-day VWAP of Takaful Malaysia Keluarga's Shares shall be adjusted ex-dividend before applying the aforementioned discount in fixing the issue price of DRP Shares and that such authority to allot and issue DRP Shares shall continue to be in force until the conclusion of the Company's next annual general meeting.

THAT DRP Shares shall, upon allotment and issuance, rank equally in all respects with the then existing Takaful Malaysia Keluarga's Shares, save and except that DRP Shares shall not be entitled to any dividends, rights, benefits, entitlements and/or other distributions the entitlement date of which is before the date of allotment of DRP Shares.

AND THAT the Board be and is hereby authorised to do all such acts and enter into all such transactions, arrangements, deeds and undertakings and to execute, sign and deliver for and on behalf of the Company, all such documents and impose such terms and conditions or delegate all or any part of its powers as may be necessary or expedient in order to implement, finalise and give full effect to the issuance of DRP Shares, with full powers to assent to any conditions, variations, modifications and/or amendments, including amendment, modification, suspension and termination of DRP, as the Board may, in its absolute discretion, deem fit or expedient, and in the best interest of the Company and/or as may be imposed or agreed to by any relevant authorities."

(Resolution 10)

10. To transact any other business for which due notice shall have been given in accordance with the Companies Act 2016 and the Company's Constitution.

**FURTHER NOTICE IS HEREBY GIVEN THAT** for the purpose of determining a Member who shall be entitled to attend this 40<sup>th</sup> AGM, the Company shall be requesting Bursa Malaysia Depository Sdn. Bhd., in accordance with Rule 49(f)(ii) of the Constitution of the Company and Section 34(1) of the Securities Industry (Central Depositories) Act 1991, to issue a General Meeting Record of Depositors as at 14 May 2025. Only a depositor whose name appears on the Record of Depositors as at 14 May 2025 shall be entitled to attend the said meeting or appoint proxies to attend and/or vote on his/her behalf.

By Order of the Board

**SUHLA AL ASRI**

SSM Practicing Certificate No. 201908002158

MAICSA 7025570

Company Secretary

Kuala Lumpur

16 April 2025

## Explanatory Notes:

### 1. Appointment of Proxy

- (i) Save as set out in Note (iii) below, a Member of the Company entitled to attend and vote at this meeting is entitled to appoint up to two (2) proxies to attend and to vote instead of him at the same meeting. A proxy may but need not be a Member of the Company.
- (ii) Where a Member of the Company appoints two (2) proxies, the appointments shall be invalid unless he specifies the proportions of his holdings to be represented by each proxy.
- (iii) Where a Member of the Company is an exempt authorised nominee as defined under the Securities Industry (Central Depositories) Act 1991 which holds ordinary shares in the Company for multiple beneficial owners in one securities account ("omnibus account"), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds.
- (iv) The instrument appointing a proxy in the case of an individual shall be signed by the appointer or his attorney and in the case of a corporation, must be under seal or under the hand of an officer or attorney duly authorised.
- (v) The instrument appointing a proxy shall be deposited or submitted in the following manner not less than twenty-four (24) hours before the time for holding the AGM or any adjournment thereof:-
  - (a) In hardcopy form  

Deposit at the office of the Share Registrar of the Company, Boardroom Share Registrars Sdn. Bhd. at 11<sup>th</sup> Floor, Menara Symphony, No. 5 Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan. Any alteration to the Form of Proxy must be initialled.
  - (b) By electronic means  

Detailed requirements and procedures for submission of proxy forms are as set out in Administrative Details.
- (vi) Only Members whose names appear in the Record of Depositors on 14 May 2025 shall be eligible to attend, speak and vote at the AGM or appoint proxy(ies) to attend, speak and/or vote on their behalf.
- (vii) Pursuant to Paragraph 8.29A(1) of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, all resolutions set out in the Notice of AGM will be put to vote by poll.

### 2. Ordinary Business

- (i) Audited Financial Statements for the financial year ended 31 December 2024.  

Audited Financial Statements in Agenda 1 laid in accordance with Section 340(1)(a) of the Companies Act 2016 are meant for shareholders' information and discussion only. Audited Financial Statements do not require shareholder's approval and as such, are not put forward for voting by the shareholders of the Company.
- (ii) Re-election of Directors who retire in accordance with Rule 74 of the Company's Constitution  

Rule 74 of the Company's Constitution provides that one third (1/3) of the Directors of the Company for the time being shall retire by rotation at the AGM of the Company. Pursuant to Paragraph 7.26(2) of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, all the Directors shall retire from office at least once in every three (3) years but shall be eligible for re-election.

Dato' Mustaffa Ahmad and Puan Ch'ng Sok Heang are standing for re-election as Directors of the Company and being eligible, have offered themselves for re-election.

- (iii) Re-election of Directors who retire in accordance with Rule 83 of the Company's Constitution.

Rule 83 of the Company's Constitution provides that any Director so appointed shall hold office only until the next following annual general meeting and shall then be eligible for re-election but shall not be taken into account in determining the Directors who are to retire by rotation at the meeting.

Datuk Syed Hamadah Syed Othman and Puan Azizah Ali are standing for re-election as Directors of the Company and being eligible, have offered themselves for re-election.

- (iv) To approve the payment of Non-Executive Directors' fees of up to RM3,648,700 for the Group from this AGM of the Company until the next AGM of the Company.
- (v) To approve the payment of Non-Executive Directors' benefits of up to RM543,400 for the Group from this AGM of the Company until the next AGM of the Company.

### 3. Special Business

- (i) Proposed Shareholders' Mandate for Recurrent Related Party Transactions of Revenue or Trading Nature with LTH Group.

Proposed Resolution 8, if passed, will empower the Company to conduct recurrent related party transactions of revenue or trading in nature which are necessary for Takaful Malaysia's day-to-day operations and will eliminate the need to convene separate general meetings from time to time to seek shareholders' approval. Details on Proposed Shareholders' Mandate for Recurrent Related Party Transactions of Revenue or Trading Nature are set out in the Circular to Shareholders dated 16 April 2025.

- (ii) Proposed Authority to Issue and Allot Shares Pursuant to Sections 75 and 76 of the Companies Act 2016.

Proposed Resolution 9, if passed, will give a new mandate to the Directors of the Company, from the date of the forthcoming AGM, to issue and allot shares in the Company from time to time at the aggregate not exceeding ten per centum (10%) of the total number of issued shares (excluding treasury shares) of the Company pursuant to Section 75 of the Companies Act 2016. This authority, unless revoked or verified at a general meeting will expire at the next AGM of the Company.

As at the date of Notice of 40<sup>th</sup> AGM, there were no new shares issued pursuant to the mandate granted to Directors at 39<sup>th</sup> AGM held on 23 May 2024 which will lapse at the conclusion of 40<sup>th</sup> AGM. Should there be a decision to issue new shares after the general mandate is obtained, the Company will make an announcement thereof.

The Board continues to consider to expand the Company's business. In the event of new allotment of shares pursuant to such opportunity, the proceeds shall be utilised as working capital of the Company. The passing of this resolution would avoid any delay and cost involved in convening a general meeting to specifically approve the issuance of the shares.

- (iii) Renewal of Authority for Directors to Allot and Issue New Ordinary Share in Respect of the Dividend Reinvestment Plan ("DRP Shares")

Proposed Resolution 10, if passed, will give authority to Directors to allot and issue new ordinary shares in respect of dividends to be declared until the next AGM to be applied towards DRP. Renewal of this authority will be sought at the next AGM.

# STATEMENT ACCOMPANYING NOTICE OF 40<sup>TH</sup> ANNUAL GENERAL MEETING

## **STATEMENT ACCOMPANYING NOTICE OF FORTIETH ANNUAL GENERAL MEETING PURSUANT TO PARAGRAPH 8.27(2) OF THE MAIN MARKET LISTING REQUIREMENTS OF BURSA MALAYSIA SECURITIES BERHAD**

Directors standing for re-election are Dato' Mustaffa Ahmad, Puan Ch'ng Sok Heang, Datuk Syed Hamadah Syed Othman and Puan Azizah Ali at this forthcoming Fortieth Annual General Meeting of the Company.

Profile of the above Directors who are standing for re-election as per Resolutions 1 to 4 as stated in the Notice of Annual General Meeting are set out in the Profile of Board of Directors' section on pages 119 to 125 of this Integrated Annual Report.

# FORM OF PROXY

## FOR 40<sup>TH</sup> AGM

| NUMBER OF ORDINARY SHARES HELD | CDS ACCOUNT NO. |
|--------------------------------|-----------------|
|                                |                 |

I/We \_\_\_\_\_  
(Full Name of Shareholder)

NRIC/Passport No./Company No \_\_\_\_\_  
of \_\_\_\_\_  
(Full Address)

Telephone No. \_\_\_\_\_ being a Member/Members of SYARIKAT TAKAFUL MALAYSIA KELUARGA BERHAD ("Company"), hereby appoint:

| Proxy 1                                 | No. of Shares | % |
|---|---------------|---|
| Full Name of Proxy as per NRIC/Passport |               |   |
| NRIC/Passport No.                       |               |   |
| Full Address                            |               |   |
| Email Address                           |               |   |
| Contact No.                             |               |   |

and/or failing him/her;

| Proxy 2                                 | No. of Shares | % |
|---|---------------|---|
| Full Name of Proxy as per NRIC/Passport |               |   |
| NRIC/Passport No.                       |               |   |
| Full Address                            |               |   |
| Email Address                           |               |   |
| Contact No.                             |               |   |

**TOTAL SHARES 100%**

or failing him/her, the Chairman of the Meeting as my/our proxy to vote for me/us on my/our behalf at the 40<sup>th</sup> ANNUAL GENERAL MEETING of SYARIKAT TAKAFUL MALAYSIA KELUARGA BERHAD, to be held at Dewan Ahmad Mohamed Ibrahim, 5<sup>th</sup> Floor, Annexe Block, Menara Takaful Malaysia, No. 4, Jalan Sultan Sulaiman, 50000 Kuala Lumpur on Wednesday, 21 May 2025, at 10:00 a.m. and any adjournment thereof.

Please indicate an "X" in the space provided below, how you wish your vote to be cast in respect of the following resolutions. In the absence of specific directions, your proxy may vote or abstain at his/her discretion. If you appoint two (2) proxies, please specify the proportions of holdings to be represented by each proxy.

My/Our proxy is to vote as indicated hereunder:

| No. | Resolution  | For | Against |
|-----|---|-----|---------|
| 1.  | To re-elect Dato' Mustaffa Ahmad who is retiring by rotation in accordance with Rule 74 of the Company's Constitution and being eligible, has offered himself for re-election.          |     |         |
| 2.  | To re-elect Puan Ch'ng Sok Heang who is retiring by rotation in accordance with Rule 74 of the Company's Constitution and being eligible, has offered herself for re-election.          |     |         |
| 3.  | To re-elect Datuk Syed Hamadah Syed Othman who is retiring in accordance with Rule 83 of the Company's Constitution and being eligible, has offered himself for re-election.            |     |         |
| 4.  | To re-elect Puan Azizah Ali who is retiring in accordance with Rule 83 of the Company's Constitution and being eligible, has offered herself for re-election.                           |     |         |
| 5.  | To approve the payment of Non-Executive Directors' fees of up to RM3,648,700 for the Group from this AGM of the Company until the next AGM of the Company.                              |     |         |
| 6.  | To approve the payment of Non-Executive Directors' benefits of up to RM543,400 for the Group from this AGM of the Company until the next AGM of the Company.                            |     |         |
| 7.  | To reappoint Messrs. PricewaterhouseCoopers PLT as the Auditors of the Company for the financial year ending 31 December 2025 and to authorise the Directors to fix their remuneration. |     |         |
| 8.  | Proposed Shareholders' Mandate for Recurrent Related Party Transactions.  |     |         |
| 9.  | Proposed Authority to Issue and Allot Shares.   |     |         |
| 10. | Renewal of Authority for Directors to Allot and Issue New Ordinary Share in Respect of Dividend Reinvestment Plan.  |     |         |

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2025

Signature/Common Seal of Shareholders

**Notes:**

- (i) Save as set out in Note (iii) below, a Member of the Company entitled to attend and vote at this meeting is entitled to appoint up to two (2) proxies to attend and to vote instead of him at the same meeting. A proxy may but need not be a Member of the Company.
- (ii) Where a Member of the Company appoints two (2) proxies, the appointments shall be invalid unless he specifies the proportions of his holdings to be represented by each proxy.
- (iii) Where a Member of the Company is an exempt authorised nominee as defined under the Securities Industry (Central Depositories) Act 1991 which holds ordinary shares in the Company for multiple beneficial owners in one securities account ("omnibus account"), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds.
- (iv) The instrument appointing a proxy in the case of an individual shall be signed by the appointer or his attorney and in the case of a corporation, must be under seal or under the hand of an officer or attorney duly authorised.
- (v) The instrument appointing a proxy shall be deposited or submitted in the following manner not less than twenty-four (24) hours before the time for holding the AGM or any adjournment thereof:-
  - (a) In hardcopy form  
Deposit at the office of Share Registrar of the Company, Boardroom Share Registrars Sdn. Bhd. at 11<sup>th</sup> Floor, Menara Symphony, No. 5 Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan. Any alteration to Form of Proxy must be initialled.
  - (b) By electronic means  
Detailed requirements and procedures for submission of proxy forms are as set out in Administrative Details.
- (vi) Only Members whose names appear in the Record of Depositors on 14 May 2025 shall be eligible to attend, speak and vote at the AGM or appoint proxy(ies) to attend, speak and/or vote on their behalf.
- (vii) If you have submitted the Form of Proxy prior to the AGM and subsequently decide to appoint another person or wish to participate in the AGM yourself, please write in to [bsr.helpdesk@boardroomlimited.com](mailto:bsr.helpdesk@boardroomlimited.com) or via electronic means (as the case may be) to revoke the earlier appointed proxy(ies) at least twenty-four (24) hours before the AGM or proceed to Help Desk counter on the AGM day for proxy revocation. Upon revocation, your proxy(ies) will not be allowed to participate in the AGM. In such event, you should inform your proxy(ies) accordingly.
- (viii) Pursuant to Paragraph 8.29A(1) of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, all resolutions set out in the Notice of AGM will be put to vote by poll.

AFFIX  
STAMP

**BOARDROOM SHARE REGISTRARS SDN. BHD.**

199601006647 (378993-D)

11<sup>th</sup> Floor, Menara Symphony  
No. 5, Jalan Prof. Khoo Kay Kim  
Seksyen 13, 46200 Petaling Jaya  
Selangor Darul Ehsan

# 2024 INTEGRATED ANNUAL REPORT REQUEST FORM

Dear Shareholders,

Please be informed that the printed copy of 2024 Integrated Annual Report is available upon request. If you wish to receive a copy, kindly complete this form and we will deliver the report after receipt of your request\*. 2024 Integrated Annual Report is also available for download at [www.takaful-malaysia.com.my](http://www.takaful-malaysia.com.my) under Investor Relations and also at [www.bursamalaysia.com](http://www.bursamalaysia.com) under Company Announcements of Syarikat Takaful Malaysia Keluarga Berhad ("Takaful Malaysia Keluarga" or "Company"). Please consider the environment before you decide to print or request for the above report.:

Full Name of Shareholder: \_\_\_\_\_

NRIC No./Passport No./Company No.: \_\_\_\_\_

CDS Account No.: \_\_\_\_\_

Address : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone No.: \_\_\_\_\_

Email: \_\_\_\_\_

Date: \_\_\_\_\_ Signature of Shareholder: \_\_\_\_\_

For any enquiries, please contact our Share Registrar:-

Boardroom Share Registrars Sdn. Bhd. [199601006647 (378993-D)]

11<sup>th</sup> Floor, Menara Symphony

No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13

46200 Petaling Jaya, Selangor Darul Ehsan

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## Personal Data Protection Consent

The processing of your personal data is subject to Takaful Malaysia Keluarga's Privacy Notice, as published on its website.

\* subject to first come, first served basis

AFFIX  
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